



BCM 6000: Continuity of Operations



Self-study eLearning

Business Continuity Professional Development Program

Resilience.
Education.
Credentialing.



The International Consortium
For Organizational Resilience

Continuity of Operations – Public Sector



Audience: Those who work in emergency management or in government who are interested in creating or improving a continuity of operations program.

Description: Continuity of Operations is both intensive and practical, with participants developing continuity of operations programs at their own organization. This approach melds theory and practice to provide the student's own organization with the outlines of a Continuity of Operations Plan.

Each student will receive a student workbook that includes all Federal Directives, Continuity Guidance Circulars, COOP Resource Guide, and the COOP plan template and instructions.

Successful completion of certification exam earns ICOR credit for meeting the requirements for the BCM discipline.

9 Lessons / Competency Areas

6000.1 Introduction to the Requirements of a COOP Plan

1. Purpose and Legal Basis
2. COOP/COG/ & EOP
3. Continuity Phases
4. Continuity Planning Model

6000.2 Planning & Program Management

1. Planning Team Members
2. Roles & Responsibilities for Teams
3. Building Successful Teams

6000.3 Elements of a Viable Program

1. Readiness and Preparedness Phase
2. Review of Each Element of the Program

6000.4 The Planning Process

1. Program Management Cycle
2. Project Management Principles
3. Planning Process
4. Multi-year Strategy

6000.5 The Risk Management Process

1. Identifying Risks
2. Conducting an Impact Analysis
3. Mitigating the Risks

6000.6 Identifying & Supporting Essential Functions

1. The Business Process Analysis
2. Determining Staff Requirements for Essential Functions
3. Identifying Vital Records & Data Needs
4. Identifying Systems Required to Support Essential Functions

6000.7 Developing Plans & Procedures

1. Purpose, Scope & Objectives
2. Sections of the Plan—Outline
3. Necessary Procedures

6000.8 Operating in a Continuity Environment

1. Implementation Phase
2. Implementation Decision-Making Process
3. Devolution & Reconstitution

6000.9 Training, Testing & Exercising

1. How to Train Key Personnel
2. After Action Reports & Lessons Learned
3. Corrective Action Planning

Credentials

The Continuity of Operations certification exam is included in BCM 6000 elearning course. The exam can also be challenged online without taking a course. Successful completion of certification exam earns ICOR credit for meeting the requirements for the BCM discipline.

Certificates of learning are issued upon completion of the exam for each competency area. Exams are short-answer problem solving. To earn the certification requires a score of 75% or higher in each competency area. 3.5 CEUs

Developing & Managing a Continuity of Operations Plan-Public Sector

Develop and Implement COOP Plans

Recognized globally for its vendor-neutral, standards-based education programs, ICOR's certification competency areas align to specific jobs or job areas in the business continuity and continuity of operations workplace.

ICOR courses meet your learning style. Take the full course or as individual competency areas. Learn from an instructor or on your own via elearning or self-study course books. Interactive activity-based curriculum.



Build-Resilience.org | TheICOR.org
info@theicor.org | +1.630.705.0910 Int'l
1.866.765.8321 Toll Free North America